

### EMPLOYER'S QUARTERLY RETURN OF LICENSE FEE WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	_____	
2. TOTAL SALARIES, WAGES, COMMISSION, AND OTHER COMPENSATION PAID ALL EMPLOYEES (*) \$	_____	FOR QUARTER ENDING
*IF NO WAGES WERE PAID THIS QUARTER, MARK "NONE" AND RETURN THIS FORM WITH EXPLANATION		_____
		Mo. Day Year
3. LESS NON-TAXABLE COMPENSATION PAID FOR SERVICES OUTSIDE OF PERRYVILLE	\$ _____	
4. TAXABLE EARNINGS (LINE 2 MINUS LINE 3)	\$ _____	DUE ON OR BEFORE 30 DAYS AFTER CLOSE OF QUARTER
5. ACTUAL TAX DUE IN QUARTER AT 1.5%	\$ _____	
6. INTEREST (1% PER MONTH)	\$ _____	
7. PENALTY (SEE ITEM 7 BELOW)	\$ _____	
8. TOTAL, INCLUDING INTEREST AND PENALTY, DUE \$	_____	

REMIT PAYMENT TO:  
CITY OF PERRYVILLE  
P O BOX 95  
PERRYVILLE KY 40468

NAME AND ADDRESS OF EMPLOYER:

**I hereby certify that the information and statements contained herein and any attachments are true and correct.**

Signed \_\_\_\_\_  
Official Title \_\_\_\_\_  
Date \_\_\_\_\_

If receipt is desired, enclose self-addressed, stamped envelope.

#### INSTRUCTIONS FOR PREPARING AND FILING FORM EQ1

Each employer (except those specifically exempt by statute) of one or more persons must withhold the license fee of 1.5% from gross salaries, wages, and commissions paid. All employees are subject to the license fee, including employees of organizations in a business that is not subject to collection of the license fee.

A quarterly return for all license fees withheld must be filed and the license fee paid by the last day of the month following the close of the calendar quarter. An employer shall be liable to penalties and interest as provided by ordinance for failure to file a return and/or to pay the license fee or for filing a fraudulent return.

- Item 1 Enter total number of employees after eliminating those who are non-taxable.
- Item 2 Enter total gross wages (as defined by Section 3 of Ordinance 2009-004) on all employees during the quarter for which return is prepared. If no gross wages were paid during this quarter, so indicate and file Form EQ1 with explanation.
- Item 3 Enter that portion of the compensation paid employees for services rendered outside the City of Perryville.
- Item 4 Represents the difference between items 2 and 3.
- Item 5 Shall be the actual fee due at the rate of 1.5 %. (Ordinance 2022-005)
- Item 6 Interest due on delinquent payments.
- Item 7 Failure to file or late filing of return: subject to a civil penalty of \$25.00 for each such failure and interest equal to twelve percent (12%) per annum from the due date until paid.