**Approved Minutes of Regular Meeting**

**Of City Council, Of the City of Perryville, Kentucky**

##### **Held February 2, 2023, at City Hall**

Call to Order by Mayor Miller at 7:03 pm, with the Pledge of allegiance to Flag and prayer.

Members present: Mayor Carlos Miller, Councilman Pruitt, Councilman Lankford, Councilwoman Caldwell, Councilman Simpson, Councilman Kernodle, and Councilman Bailey. Presence of a quorum.

**Routine Business:**

* **Minutes January 5, 2023, Regular Meeting** was presented. Motion to accept the minutes as presented was made by Councilman Bailey, Seconded by Councilman Kernodle, no discussion, all in favor and motion carries.
* **Financial Report as of January 31, 2023**, was presented. Motion made to accept the financial reports as presented by Councilman Kernodle, and seconded by Councilman Bailey, no discussion, all in favor and motion carries.
* **Pending Bills were presented.** Motion to pay all the city bills made by Councilman Simpson and seconded by Councilman Pruitt, Discussion: Late bills from Mr. Misers has to stop. They must present monthly and by the 15th of July for yearend or it will be considered a donation to the city. We will provide a list of city employees allowed to charge and each receipt must have the signature of the person charging as well as a reason. All vendors that have charge privileges will also need this information. All in favor and motion carries.

**Reports:**

* **Ethics Board –** Rebecca Kernodle, Kay Shawner, Joe Myers - Everyone was given a copy of the current ethics ordinance. The city was also given a copy of all Ethics ordinances (3) since the board’s inception in Boyle Co as well as the KRS that made the Ethics board. They are under the fiscal court and serve Boyle Co. They gave the process by which a complaint would travel as well as the forms that would be filled out. The form can be accessed on the fiscal court website soon and can be mailed or emailed with a notarized signature. The Ethics board will get all forms sealed. The mayor stated we could also put it on the city website for the citizens of Perryville. Page 20, letter F, of ordinance outlines the powers and duties of the Ethics commission within the City of Perryville, Junction City and within Boyle County government for all employees, council, boards, and committees. We take questions and give advisory opinions, and this is all stated in the ordinance.
* **Main Street** – see attached report.
* **Fire Department** – report attached – Engine 8 needs a leak repair. We would like to put up a wall to make an office. This is easily done, just need materials such as 2x4s, paneling and a door, possibly insulation. This should be around $200, and we will do the work. Councilman Pruitt made a motion to allow the fire department to place a wall in the old city hall portion and the city to create an office and to pay for the materials, Councilman Bailey seconded, no discussion and all were in favor, motion carries.
* **Police Department and** **Alcohol Beverage Control Department**- report attached.

**Old Business:**

* **Statements of Financial Disclosure** – Forms were in your packets. These need to be filled out and turned into City Hall. We will keep a copy on file and the original will be given to the Ethics Board.
* **Fire House –** Mayor Miller stated per KRS 61.810.1.b we need to go into executive session for discussion of property for fire house as well as KRS 61.810.1.f for discussion of Volunteer fire Department compensation for volunteer Fire Department. Motion made by Councilman Kernodle, seconded by Councilman Pruitt, to go into executive session per KRS 61.810.1.b to discuss Fire House property and KRS 61.810.1.f compensation Volunteer Fire Department. Motion to come out of executive session by Councilman Kernodle and seconded by Councilman Pruitt, All in favor and motion carries. Motion made by Councilman Kernodle, second by Councilman Bailey to come out of executive session, all in favor and motion carries. Motion made by Councilman Kernodle, seconded by Councilwoman Caldwell to allow Councilman Pruitt to be the proxy for the City for the acquisition of property to be used as a fire house, all in favor and motion carries. Councilman Kernodle motioned, seconded by Councilman Bailey to amend the compensation for volunteer fire fighters to be $25 per person per run and for the chief to give a quarterly report. This will go through payroll, and all will receive W2 per law, all in favor and motion carries.

**New Business**

* **Beautification Committee –** The Mayor cannot form a committee for the city, the council must form the committee. Councilman Lankford stated we need a beautification committee and I have a landscaper looking to see what can be done in the city. We have a committee we have to self-fund so my idea is we can install red bud trees with plaques in memorial, ideas without funds are just fantasies. Councilman Kernodle stated spring is upon us and we need to get the committee in place. Councilman Kernodle made a motion, 2nd by Councilman Simpson, to form a Beautification Committee for the City of Perryville with Marie Miller as Chair. Councilman Bailey asked who was on the committee in the past and was told Marie Miller, Ally Huff, David Walden, Lisa Bottom. He suggested that Mike Lankford be on the council to represent the Council on the Committee. All in favor and motion carries.
* **Live Feed –** We currently do live feed on Facebook for all council meetings. This is not an ordinance but started November 5th, 2020 because people could not come. Councilman Bailey made a motion, seconded by Councilman Pruitt, to do away with live feed of council meetings effective immediately, Councilman Simpson apposed, all other council in favor, motion carries.
* **Police Exempt Minimum Pay $35,568 –** In 2019 the federal government put into effect that exempt employees must be paid at least $35,568 per year. Our Police Chief was underpaid by $2,665.84 from 2019 to the current. We must give him these funds and pay applicable taxes and retirement to be in compliance with exempt employment law.
* **Amended Annual Budget for July 1, 2022 through June 30, 2023**

**Ordinance No**. **2023-01**

**(First Reading** – **Non-Binding)**

**Ordinance Amending the City of Perryville, KY**

**AN ORDINANCE AMENDING THE CITY OF PERRYVILLE, KENTUCKY**

**BUDGET FOR THE FISCAL YEAR July 1, 2022 THROUGH JUNE 30, 2023**

Mayor Miller read the proposed Ordinance to Amend the 2022/2023 Budget. Motion was made by Councilman Pruitt, seconded by Councilwoman Caldwell, for the first non-binding reading of said Ordinance. Mayor Miller asked for further discussion. The CPA and KLC stated that all funds in the general fund, CD and Municipal Road Aid funds should be included in the beginning balance, these come from page 10 of the audit. Each change was gone over by line item per request of Councilman Bailey. Police Chief Pay and Donation for Body and Car Cams need to be designated; Pension Funds for Police needed to be increased to a state mandated increase; Payroll taxes were under estimated due to audit changes; Sale of Surplus Property, beautification and ARPA Funds and grant monies were added in; to offset expenses we took $5000 out of Miscellaneous, increased parks and grounds due to electrical work on Smith Street, city employee bonds budgeted and all payroll expenses were adjusted. All Intergovernmental funds that are designated need to be budgeted to be spent even if we do not spend all of it. Roll call vote was taken.

ROLL CALL: Voting Yea: Pruitt, Lankford, Caldwell, Simpson, Kernodle and Bailey

Voting Nay: None

**First Reading of Ordinance No. 2023-01 was approved by unanimous vote.**

* **New sign for City Hall –** Quotes were given to council for a new sign that would include polycarbonate sign, lights, and installation for $2,439.80. For sign only and we do labor and lights the quote was $395.00. Councilman Bailey stated we could light it ourselves. Councilman Lankford said signage needs to reflect our building and look nice. Councilman Pruitt stated we should get a second quote. David Walden offered some stone to Main Street that could be used to cover the blue metal of the sign.
* **Cell Tower –** T-Mobil is building a new tower near the substation; it is not in the city limits but wanted to make you aware it is happening.
* **Transportation Cabinet -** We received a letter from the transportation cabinet asking us to give 3% of our municipal road aid funds to the emergency fund. We would receive our road funds differently. You only get these funds in case of emergency and all the state draws from the funds. Councilman Bailey stated we should keep it the way it is, all agreed, and we will keep how we currently do it.
* **Annexation-** We need to grow our city; it is stagnant, and we have outgrown our footprint. Mayor Miller asked the council to form a committee to annex the area around the city for further growth of 10-20 years for our children and grandchildren and Mayor will help in any way possible. Councilwoman Caldwell made a motion, seconded by Councilman Bailey, to form an Annexation committee of three council, all in favor and motion carries. Councilman Pruitt, Councilman Kernodle and Councilwoman Caldwell volunteered to be on the committee. They can have other residence on the committee.
* **Cruiser –** Motor blew in the Taurus, and we are down a car. We reached out to Judge Bottom and they have a vehicle that was surplus and they will donate it to us for the repair of the transfer case for $1,200. We appreciate the Judge making this offer to us. Councilman Bailey asked about the vehicle, it is a 2016 Ford Explorer with around 75,000 miles, good tires, and has all the lights, just needs a radio and we already have that in Perryville. The county mechanic will make all repairs. Motion made by Councilman Bailey, seconded by councilman Kernodle, to accept the cruiser from the Boyle County Fiscal Court, giving $1,200 for the repair of the transfer case, All in favor and motion carries. Thank You Judge Bottom!

**Open Forum**

* Councilman Bailey stated that when Marvin Harberson passed his family gave a substantial donation to the Beautification Committee in his memory. I make a motion to make the new picnic area by the fire station and new walking bridge be named “Harberson Park” with signage, do discussion, all in favor and motion carried.

**Adjournment**

Motion to adjourn made by Councilwoman Caldwell, seconded by Councilman Bailey, all in favor, motion carries. We are adjourned at 9:02 pm.

Adopted: March 2, 2023

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Carlos Miller

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk, Ingrid Walker

*Minutes prepared by City Clerk, Ingrid Walker*